

NW Region SCIP Implementation Council

Meeting Minutes May 19, 2010

Keith called the meeting to order at 10:00 a.m. at the LCO Convention Center in Hayward. Tad handed out the sign-in sheet and a separate sign-up sheet for designating representation of fire, law and EMS from each county to the council. Keith had everyone introduce themselves. After the introduction Keith explained one of the reasons for this council was to form a grass roots movement in having some say in how interoperability will proceed in the State.

There was no public comment, committee/work group reports, special reports or old business. Keith proceeded to new business and asked for nominations for Council Chair. Jack Hoiby nominated Keith Kesler as Chair seconded by Jan Victorson. There were no other nominations. Motion by Jack Hoiby and seconded by Jim Rigstad to cast a unanimous ballot, passed. Keith asked for nominations for Vice Chair. Terry Dryden nominated Jill Stoffel for Vice Chair seconded by Paul Susienka. Terry Dryden motioned to close nominations, seconded by Paul Susienka. Vote passed for Jill Stoffel to be Vice Chair.

There was a lengthy discussion about approval of the by-laws. Keith suggested that the Council proceed by reviewing one page at a time. Jan Victorson asked that acronyms in the by-laws be defined when it is first mentioned in the by-laws. Tad will take care of that. Terry Dryden asked about SOP's for each county. Keith said that each county can develop their own SOP's because we are a home ruled State. Tad mentioned that some help may be found from OJA's TCIP (Tactical Communications Interoperability Plans) template mentioned in section 1.3 par. D. Discussion was had on timelines for the TCIP. Tad passed out the States Regional SCIP Council/Coordinator Deliverables and Timelines (2010-2011) sheet for this grant period. On page two Jack Hoiby asked about the Radio over IP and BadgerNet. Keith talked about that is still a work in progress. Terry Dryden asked about representation on the council and if the counties would be represented fairly. Keith said the representatives can change later if there is an issue. Discussion about if Chair and Vice Chair can't make a meeting such as the SSMG State meeting they can have an alternate for each or would it be better to have a second Vice Chair. Tad will check with the State about this question. Motion made by Tom Hall from Rusk County and seconded by Terry Dryden that the council go with the alternates for Chair and Vice Chair if we can? Passed. Discussion on who the Secretary is and to clarify it in the by-laws. Motion by Dorothy Tank and seconded by Jim Hnath to clarify the Secretary is also the coordinator. Tad will clarify that in the by-laws. Discussion by Carol Buck about 3.4 B and striking alternate appointees may not vote. Motion by Terry Dryden and seconded by Jim Hnath to have the last line in 3.4 B read, "Alternate appointees may not vote on removal of appointees or officers". Discussion about alternate representing all 3 disciplines but they only get one vote per person. Paul Susienka asked if the 24 hour time limit reasonable as stated in 5.8. Would verbal be good enough? Motion by Paul Susienka and seconded by Steve Moe that an alternate may sign in or notify the Chair that they are the alternate at the meeting. Passed. Jim Rigstad asked about the proxy vote in 5.9 B. Motion by Terry Dryden and seconded by Dan Clark that 24 hour be pulled from 5.9 B. Passed. Dorothy Tank asked about open meeting rules. Paul Susienka thought that Counties could post. Motion by Brian Cody and seconded by Jan Victorson to have Tad follow up with open meeting rules. Motion by Jack Hoiby seconded by Jim Resac to add today's date in the by-laws under 6.1. Motion by Jack Hoiby and seconded by Tom Flottum to accept the by-laws as changed. Passed.

Jack Hoiby asked about establishing working groups such as fire, EMS and law. Further discussion about how each county could maybe come up with issues. Keith talked about deliverables the State wanted this grant period. Tad is learning about CASM (Communication Assets Survey and Mapping) and he will report on that at future meetings. Keith mentioned about a future Train the Trainer class coming to Douglas County and that there will be also some COML (communication leader) training later in the State. Keith talked about WISCOM and that we will have 3 representatives from our council going to a SSMG (Statewide System Management Group) meeting. Keith talked about BadgerNet/Radio and that it is growing. Keith Butler and Jennifer Lord are good contacts if you have any questions. Jim Resac had concerns about narrow banding. Terry Dryden Sheriff's department has moved to narrow band and digital but that fire and EMS have not. This has created some problems. Keith mentioned that pagers will be a problem going to narrow band. Darren Vik talked about the DNR grants and that Southern WI is getting money. OJA said they would take care of communications part but that hasn't helped fire with the pager issue. Most of the grants for fire are going to wildland fire equipment and the Fire Chiefs should voice their opinion about the grants. Keith said he had applied for pagers that are narrow band through the AFG Grant and got it and they were the 3rd department to get it in the State. Jim Resac said that some fire departments are their own worst enemy on applying for the AFG grants. Rusk County got a regional grant through AFG for communications. Keith passed out information about the NW Regional SCIP implementation Council grant. Discussion about coordinator contract. Tad will follow up with OJA about information about coordinator contracts.

Next agenda: Coordinator contract and hire. County reports on progress on interoperability and suggestions on vendors. Tad's report on CASM. Narrow banding. Any additional agenda items can be sent to Keith or Tad to add.

Terry Dryden voiced his opinion about Home Rule in case we all didn't agree on interoperability and he doesn't believe this group should be telling a County what to do. Terry is not getting any answers from OJA. Keith said he hopes this group is an advising group not a hammer group. Terry said that there also could be problems within the county on issues.

Next meeting June 30th at 10:00 at the LCO. Meeting adjourned at 11:50.

Members present:

Name	Position/ Title	Agency/Department
Books, Randy	Director	Barron County EM
Buck, Carol	Director	Washburn County EM
Clark, Dan	Lieutenant	Bayfield County Sheriff
Cody, Brian	EM	Sawyer County EM
Crowson, Ben		DCS Communications
Dryden, Terry	Sheriff	Washburn County Sheriff
Flottum, Tom	EMS	Barron County
Gould, Tim	Chief Deputy	Price County Sheriff
Hall, Tom	EM/EMS	Rusk County
Hnath, Jim	Chief Deputy	Ashland County

Hoiby, Jack	Fire Chief	Bayfield County Fire
Kaminski, David	Sheriff	Rusk County Sheriff
Kesler, Keith	Director	Douglas County EM
Kornbroke, Brigette	Chief Deputy	Sawyer County Sheriff
Kosharek, Brandon	EM Coordinator	Price County EM
LaPoint, Mike	EM	St. Croix Tribe EMS
Lillyroot, Rose	E911 Coordinator	Sawyer County
Matheson, Tad	Coordinator	NW Regional SCIP Council
Minks, Jason	Fire	Price County
Moe, Steve	Chief Deputy	Polk County Sheriff
Nesvold, Terry	Fire	Burnett
Ofstad, Stacy	EM Coordinator	Iron County EM
Resac, Jim	Fire Chief	Barron County
Reynolds, Rhonda	Regional Director	WEM
Rigstad, Jim	Fire Chief	Superior Fire Department
Roland, Dean	Chief	Burnett County Sheriff
Schmidt, Michael		Sawyer/ Round Lake FD
Sichta, Bobbi	EM	Burnett County
Spetted, John		St. Croix Tribe Fire
Stoffel, Jill	Communication Administrator	Polk County Sheriff
Susienka, Paul	Chief Deputy	Bayfield County Sheriff
Tank, Dorothy	EM	Ashland County
Victorson, Jan	EM Coordinator	Bayfield County EM
Vik, Darren	Fire Chief	Washburn County Fire
Moore, Tim	Sheriff	Polk County Sheriff

Council Members:

Name	Representing/Agency/Department
Hnath, Jim	Ashland County Law
Tank, Dorothy	Ashland County EMS
Hoffman, Chris	Ashland County Fire
Flottum, Tom	Barron County EMS
Books, Randy	Barron County Law
N/A	Barron County Fire
Clark, Dan	Bayfield County EMS

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Susienka, Paul	Bayfield County Law
Hoiby, Jack	Bayfield County Fire
Roland, Dean	Burnett County Law
Howe, Tom	Burnett County Fire
Walsh, Joe	Burnett County EMS
Nesvold, Terry	Burnett County Alternate
Kesler, Keith	Douglas County EMS
Moe, Gerald	Douglas County Law
Rigstad, Jim	Douglas County Fire
Victorson, Jan	Regional EM
Ofstad, Stacy	Iron County EMS
Furyk, Tony	Iron County Law
Petrusha, Darrell	Iron County Fire
Moe, Steve	Polk County Fire
Stoffel, Jill	Polk County EMS
Moore, Tim	Polk County Law
Poirer, Kathy	Polk County Alternate
Minks, Jason	Price County Fire
Kosharek, Brandon	Price County EMS
Gould, Tim	Price County Law
Hall, Tom	Rusk County EMS
Kaminski, David	Rusk County Law
Locke, Jim	Rusk County Fire
Cody, Brian	Sawyer County EMS
Kornbroke, Brigitte	Sawyer County Law
Schmidt, Michael	Sawyer County Fire
Vik, Darren	Washburn County Fire
Dryden, Terry	Washburn County Law

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Featherly, Linda
Buck, Carol

Washburn County EMS
Washburn County Alternate