



## Southwest Region SCIP Implementation Council

FITCHBURG FIRE DEPARTMENT  
5791 W. LACY RD  
FITCHBURG, WI 53711

### Meeting Minutes

January 13, 2011  
1:00 PM

**1. Call To Order – 1:07 PM by Chairperson Josh Ripp – this was a video conference meeting**

**Attendance**

Voting Members – Fitchburg Site

- Patrick Beghin – Columbia
- Gary Ziegler – Dane/Green
- Josh Ripp – Dane
- Walter Ostrenga –Dane
- Jay Bohan – Green
- Dick Wyttenbach – Green
- David Sleeter – Rock
- Brian Demrow – Rock
- Kevin Stieve – Sauk

Fennimore Site – Video Conference

- Roger Martin – Crawford
- Steve Braun – Grant
- Steve Tranel – Grant
- Bruce Olson - Vernon
- Jerry Frank – Vernon
- Darin Gudgeon – Richland
- Chad Kanable - Richland

Adams Site – Video Conference

- Gervase Thompson

Via Teleconference

- Ken Bartz - Iowa

SW SCIP Staff

- Tim Pierce

Contributing Members- Fitchburg

- Jennifer Lord – OJA
- Carl Guse – WI DOT
- Shirley Connors – Rock
- Randy Pickering – SSMG

Adams Site

- Jane Gervais – Adams

Teleconference

- Keith Hurlbert – Iowa
- John Reichling - Lafayette

**2. Introductions**

Guests were introduced

**3. Determination of a Quorum**

16 of the 30 current appointees were in attendance. Quorum shall be the presence of one more than one half (50%) of the appointees currently serving. The current number for quorum is 15.

**4. Approval of Meeting Minutes, November 11<sup>th</sup>, 2010**

Minutes were posted to the Interoperability website, distributed by e-mail to the members, and paper copies were available at the Fitchburg meeting site. Ken Bartz was added to the attendance list via Teleconference.

Motion to approve by Patrick Beghin (Columbia)

Second by Gary Ziegler (Dane/Green)

Minutes were approved

**5. Old Business****a. FCC Narrowbanding Update**

Lafayette County is expected to be completely narrowbanded by February, 2011, Crawford County is looking at 2011 to be narrowbanded, Iowa County is doing a study with Kimball to look at options, Vernon County will be meeting with new elected leadership to discuss options, and Dane county awarded a contract to Harris for a P25 VHF trunking system.

**b. WISCOM Update**

Carl Guse gave a brief overview of the current installation process. Currently 29 sites have been installed across the state. Carl distributed a map showing the current tower locations. As information for users becomes available it will be distributed to the council. Chief Ostrenga asked if funding would be an issue. Carl Guse stated that there was grant funding in place for the next few years and that with the new leadership this is actually an opportunity for education and developing a relationship with the new leadership regarding funding for the WISCOM system. Pat Beghin asked about an issue regarding the interoperability between radios that have the IMBE vocoder and the AMBE+2 vocoder. Chairperson Ripp did extensive research on the issue and found that the vocoders are all backwards compatible and communication between the different vocoders will not be an issue.

**c. TICP Update**

Iowa County will be having their kick off meeting late January of this year; Coordinator Pierce will be attending the February Emergency Manager meeting and asking for volunteers for the upcoming months.

**d. CASM Data Request/Presentation**

Coordinator Pierce presented a brief PowerPoint on the use of CASM and what its intent is. At this point the next step is to verify agency data that has already been imported into the program for Fire, EMS, and Law Enforcement. A single sheet form will be distributed to the council members to take back to their respective associations to verify information and update points of contact.

**e. Regional Coordinator Update**

Coordinator Pierce gave the following updates

- MN-WI Cross Border meeting – this was a very positive meeting with improving interoperability between each state. Coordinator Pierce will work with Bruce Olson in Vernon County with a current grant opportunity for linking Vernon County with the bordering Minnesota County.
- The Mutual Aid Frequency Coordinating group (MFCG) has been working on establishing a mutual aid channel that can be used by SWAT teams across the state for interoperability. The MFCG established VTAC 36 (RX 151.1375 PL 156.7 TX 159.4725 PL 136.5) and VTAC 36 DG (RX 151.1375 N800 TX 159.4725 N801) as the P-25 digital channel, for portable tactical repeater use.
- The Mutual Aid Frequency Coordinating group (MFCG) continues to work on the WI-IL border issue with the MARC frequency causing interference with the IL DNR frequency. Currently a letter has been forwarded to Dave Pagel at the Forestry Conservation Communications Association for assistance.
- The SIMCOM (State Interoperable Mobile Communications) 2011 exercise will be held at Wisconsin Emergency Management April 13-15. As information comes available it will be distributed.
- A SCIP implementation workshop will be held on February 15, 2011 in Appleton. Registration information was forwarded to the council.
- The State SCIP Implementation Group (Comprised of the Chairperson, Vice-chairperson, and the Regional Coordinator from each region) will be meeting in Eau Claire on March 23-24.
- Coordinator Pierce discussed an option for agencies that have programmable radios but are not narrowband compliant. Some of these radios may be able to be put to use by the Amateur Radio Emergency Service organization in each county (ARES/RACES). A letter is currently being distributed by the local ARES/RACES organizations to their served agencies.

**6. New Business****a. Discussion and Possible Action on establishing a clearing house for agencies with unneeded radio equipment**

Chairperson Ripp had originally brought this idea up at the November meeting. The council would not be involved with price negotiation, however would establish a common location for agencies to post equipment that will not be able to be used on their new systems, however could be used on other systems. Coordinator Pierce will work with Chairperson Ripp to work out more details by the next council meeting.

**b. Discussion and Possible action on future grant requirements**

No action was taken on this item as the vocoder issue had been clarified.

### **7. Discussion Items from Members**

Members were very receptive to the video conference meeting. One additional video conference site will be added for the next meeting.

### **8. Motion to Adjourn**

Motion by Dave Sleeter (Rock)  
Second by Pat Beghin (Columbia)  
Motion carried