

Southwest Region SCIP Implementation Council

FITCHBURG FIRE DEPARTMENT
5791 W. LACY RD
FITCHBURG, WI 53711

Meeting Minutes

March 10, 2011
1:00 PM

1. Call To Order – 1:08 PM by Chairperson Josh Ripp – this was a video conference meeting

Attendance

Voting Members – Fitchburg Site

- Gary Ziegler – Dane/Green
- Josh Ripp – Dane
- Walter Ostrenga – Dane
- Jay Bohan – Green
- Dick Wyttenbach – Green
- Brian Demrow – Rock
- Kevin Stieve – Sauk

Fennimore Site – Video Conference

- Roger Martin – Crawford
- Steve Braun – Grant
- Steve Tranel – Grant

Adams Site – Video Conference

- Gervase Thompson - Juneau
- Steve Coronado – Juneau

Dodgeville Site – Video Conference

- Ken Bartz – Iowa

Richland Center Site – Video Conference

- Darin Gudgeon – Richland
- Chad Kanable – Richland
- Kevin Wilkins – Sauk
- Bob Frank - Richland

SW SCIP Staff

- Tim Pierce

Contributing Members- Fitchburg

- Gene Oldenburg – SE SCIP
- Randy Pickering – SSMG

Adams Site

- Jane Gervais – Adams
- Dave Carlson - Adams

Dodgeville Site

- Keith Hurlbert – Iowa
- Nick Metz – Lafayette

Fennimore Site

- Chad Buros - Vernon
- Dale McCullick - Crawford

2. Introductions

Members and guests were introduced.

3. Determination of a Quorum

17 of the 30 current appointees were in attendance. Quorum shall be the presence of one more than one half (50%) of the appointees currently serving. The current number for quorum is 15.

4. Approval of Meeting Minutes, January 13th, 2011

Minutes were posted to the Interoperability website, distributed by e-mail to the members, and paper copies were available at the Fitchburg meeting site. Darin Gudgeon, Chad Kanable, and John Reichling were added as attending.

Motion to approve by Gary Ziegler (Dane/Green)

Second by Kevin Stieve (Sauk)

Minutes were approved

5. Old Business**a. FCC Narrowbanding Update**

Tim Pierce distributed two files to the group via e-mail. The first was a simple spreadsheet showing the estimated narrowband of all counties in the NEWCOM(Northeast Wisconsin Communications) group. The council thought it would be a good idea to make up a similar spreadsheet for the Southwest Regional, Tim Pierce will work on the creation of that document. The second document was the Oneida County narrowband plan. Counties are welcome to use that as a guide for developing their own narrowband plan and they can also contact Tim Pierce if they would like assistance in the creation of the plan.

b. WISCOM Update

Tim Pierce showed a presentation given by Dave Spenner (State Interoperability Coordinator) at the February 15th SCIP Implementation workshop. This presentation will be e-mailed out to the group. It was also noted that in the current budget proposal the governor did put in for \$1 million in funding for the WISCOM system. Also at this time WISCOM is inviting agencies to become testers of the system. More information is available at interop.wi.gov under the 'WISCOM' tab.

c. TICP(Tactical Interoperable Communications Plan) Update

Iowa County had their kick off meeting in late January; Iowa county is currently in process of gathering information needed for the plan and workshop. If any other county is interested in creating or updating their plan please contact Tim Pierce.

d. CASM(Communications Asset, Survery, and Mapping)

The agency verification request had varying success. Tim Pierce said that he will work with counties and agencies to make the data verification process as easy as possible. New strategies for using CASM are being worked on by the regional coordinators at this time.

e. Regional Coordinator Update

Tim Pierce gave the following updates

- On February 15th a SCIP Implementation workshop was held in Appleton. This brought a variety of stakeholders from throughout the state to take a series of ideas and put them into action by assigning a owner and timeline. When the results of the workshop are published they will be distributed to the group.

- The MABAS PSAP grant is still currently available for PSAP's to receive an IFERN control station. More information can be found at interop.wi.gov
- The Interoperability Symposium will be held March 23 and 24 in Eau Claire. Council members are invited to attend. Registration and other information can be found on the interop.wi.gov website. The agenda will also be e-mailed to the group.

f. Clearing House Update

- Josh Ripp stated he is still working on the spreadsheet for the clearing house. Tim Pierce also mentioned that if anyone has equipment that is not narrowband capable consider donating that to their local ARES/RACES group.

6. New Business

a. NECP (National Emergency Communications Plan) Goal 2

Tim Pierce gave a presentation talking about what NECP Goal 2 is and the process to submit data for it. The presentation will be distributed to the group via e-mail. On March 22nd there will be a workshop held in Eau Claire the Office of Emergency Communications(OEC). They will come in and help attendees submit data for their county. More information is available at interop.wi.gov

b. Future Training/Education

Tim Pierce asked the group for ideas of training or education that could be used during the council meetings in the future. One idea is to have training on how to update your individual agency FCC license through the FCC Universal Licensing System(ULS). Another topic was both specific radio model training as well as WISCOM training. If anyone has suggestions please send them to Tim Pierce

7. Discussion Items from Members

Chad Kanable brought up an issue of miscommunication regarding the landing zone frequency to be used to talk with directly with Medflight. Medflight had been contacting dispatch centers regarding the potential use of IFERN for landing zone operations since the MARC2 channel is currently in use for the capitol rally. Ken Bartz followed up on this issue and found that it basically states that with the Capitol incident they have both MARC 1 and MARC 2 utilized and they are asking for "strict radio discipline", and that surrounding PSAPs "keep MARC 1 repeaters disabled until further notice". He also called Med Flight dispatch and confirmed that with the Capitol incident on the MARCs, they are looking for alternative/backup radio frequencies; and seeing if IFERN would be available in our county. Tim Pierce will follow up with some different point of contacts to hopefully clarify the situation for future events and incidents.

8. Motion to Adjourn

Motion by Keiven Sieve (Sauk)

Second by Jay Bohan (Green)

Motion carried