

NW Region SCIP Implementation Council

Meeting Minutes
May 4, 2011

Keith called the meeting to order at 10:00 a.m. at the LCO Convention Center in Hayward.

Roll call is by the sign in sheet.

Keith asked for approval of the December 1st minutes. Jan Victorson motioned to approve and a second was made by Kathy Poirer. Motion carried.

No public comment.

County reports on progress on interoperability: Tad said that he had sent out a letter in December stating that the NW-RSIC had chosen September as the date the Council would recommend that agencies narrowband its mutual aid channels. Barron County asked about the date of narrowbanding and it was explained it was for the month of September and it was for the mutual aid channels. The FCC date on narrowbanding is January 1, 2013. Douglas, Bayfield, Polk, Iron, Washburn, Rusk, and Sawyer are moving forward on narrowbanding. Burnett is not. Price will be narrowbanding in August. Sawyer said that it is also moving forward with WISCOM.

Special report: none

Old business:

Regional coordinator report: Tad said he is still entering information into CASM. He has gotten some radio and frequency information from some of the counties. He explained that the more information he gets into CASM the easier the TICP's will be.

WISCOM: Sawyer County is moving forward with their WISCOM project. The radio transmissions are sounding good.

TICP progress: Tad reported that he hasn't got a TICP done as of yet. Part of the grant requirements are that there be a number of TICP's done during the year. Tad said he would be available in any way to help get a TICP done for a county. The process would be a 2 hour kick off meeting with stakeholders in the county where tasks would be assigned and then a workshop about 6 weeks later to complete the TICP. The workshop may take half a day.

New business:

NECP Goal 2 data collection: Tad reported that there are 4 counties that have done the Goal 2 reporting, 2 have yet to be submitted. Tad said that the State would like to have all the counties have their Goal 2 info in by September 30, 2011. The information will be used to identifying gaps in emergency communication capabilities, develop plans for future emergency communications investments, and target resources and assistance to where support is needed most. Tad also offered to help counties get their Goal 2 reporting done and one way he could help is to enter the information on the web site if the county would get him the needed information.

Approval of the Regional Coordinator's contract for 2011:

Keith explained that the Regional Coordinator's contract has to be approved yearly. The contract is basically the same as last year except for some date changes. Motion by Jack Hoiby 2nd by Jan Victorson to approve the contract. Passed.

Other Business:

Brian Cody brought up the need to coordinate what channels to use if agencies go from one county to the next for interoperability purposes. Price County brought up that they have both wide and narrowband channels programmed in their radios. Bayfield said they use Fire Ground Blue for fire incidents. A suggestion was made by Rhonda Reynolds to exercise as a region on radio interoperability in the future. There may be some grant money for this. Jack Hoiby asked what comes next after narrowbanding. Keith said that the State would like to see more counties go to the WISCOM system. There was more discussion about looking into interoperable channels between counties and that this was a good time to do this because some agencies would be reprogramming their radios soon. Brian Cody and Jan Victorson volunteered to head up a committee to look into this further. Keith brought up about the command vehicle in Douglas County having many channels from the other counties and that he would like to make sure he has the channels programmed correctly. Suggestion was made to have a master list of frequencies for our region. Discussion also of how easy it is switch around the transmit and receive frequencies.

Next meeting: August 31, 2011, 10:00 am at LCO. Discussion about getting a different room for the next meeting and having the tables in a horseshoe set up so that members could here better. Hearing in this room is bad, Tad will check on getting the room next door for the August meeting.

Adjourn: Motion by Jim Resac second by Jan Victorson. Passed.

Council Members Present:

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Name	Representing/Agency/Department
Hnath, James	Ashland County Sheriff
Tank, Dorothy	Ashland County EMS
Resac, Jim	Barron County Fire
Hoiby, Jack	Bayfield County Fire
Kesler, Keith	Douglas County EMS
Moe, Gerald	Douglas County Law
LaGessee, Chuck	Douglas County Alternate

Roland, Dean	Burnett County Law
Howe, Tom	Burnett County Fire
Nesvold, Terry	Burnett County Alternate
Victorson, Jan	Regional EM
Furyk, Tony	Iron County Law
Petrusha, Darrell	Iron County Fire
Stoffel, Jill	Polk County EMS
Poirer, Kathy	Polk County Alternate
Minks, Jason	Price County Fire
Kaminski, David	Rusk County Law
Hall, Tom	Rusk County EMS
Cody, Brian	Sawyer County EMS
Kornbroke, Brigette	Sawyer County Law
Lillyroot, Rose	Sawyer County Alternate
Dryden, Terrence	Washburn County Law
Buck, Carol	Washburn County Alternate

Others in Attendance:

Crowson, Ben DSC; Reynolds, Rhonda NW Regional EM; Rassbach, Jim Rassbach Communication; Leif, Dan DSC; Sichta, Bobbi; Spenle, Dave; Matheson, Tad NW-Regional Coordinator