

## **Southeast Regional SCIP Implementation Council**

WAUKESHA COUNTY COMMUNICATIONS CENTER  
1621 WOODBURN ROAD, WAUKESHA, WI 53188

### **Approved Meeting Minutes**

September 12, 2011

#### **1. Call to Order**

The meeting of the Southeast Regional SCIP Implementation Council was called to order at 1:35 PM by Vice - Chair Richard Tuma (Waukesha County).

Roll call: 19 of the possible 24 members were in attendance for a quorum. 1 member was excused and 4 were absent.

Attending: Todd Lindert (Jefferson) Scott Krueger (alt. for Phil Johnson), Horace Staples (alt. for Mark Krueger) (Kenosha); Tom Czaja, James Mayer, Ken Sternig (Milwaukee): Dave Harvey, Bill Meloy, John Mesich (alt. for Mark Owen (Ozaukee); Rob Robins, Tim Zarzecki (Racine); Chris Severt, Kevin Williams (Walworth); Peter Hoell, John Schrader (Washington); Jim Gage, Bill Selzer, Richard Tuma (Waukesha), Kathy Schwei (alt. for Bill Stolte) (WEM –SE).

For the record, Erik Viel (Milwaukee County EMS Alternate) and eight non-member communications stakeholders were also in attendance, (Carl Guse, Pete Jafuta, Brian Jansen, Hugh Morris, Chief Charlie Myers, Derek DiPietro, Ben Schliesman, Jim Westover).

#### **2. Approval of Meeting Minutes of April 18, 2011**

Upon a motion by Rob Robins and second by Todd Lindert, the minutes of the April 18, 2011 meeting were approved as printed by a voice vote.

#### **3. Public Comment**

No Comments.

#### **4. Committee/Work Group Reports**

*Technical Workgroup* – Gene Oldenburg reported that radio system administrators - representatives from the eight counties met on April 16, 2011 at Milwaukee PD District 3/Communications Center to discuss various radio issues and areas of mutual interest. MPD now has ARES/RACES capability in their EOC communications center. Also at this meeting were Carl Guse, WSP/State Frequency Coordinator and Jennifer Lord, Communications Interoperability Planning Analyst, WI OJA.

The MPD/Harris Open Sky Control Base project to have interoperable communications with six suburban communication centers is nearing completion.

*Presentation One* - Brian Jansen, City of Waukesha PD Emergency Communications Supervisor and credentialed Communications Unit Leader (ComL) gave a detailed presentation on the history and role of the ComL in major multi-jurisdiction events/incidents. Brian is one of approximately 20 ComL's in Wisconsin who have completed their task books in order to become credentialed. Additional individuals will be working to complete their task books at an exercise later this month.

At the present time there is no central contact point for credentialed ComLs. Brian distributed a list he compiled. Gene Oldenburg will email the list to council members.

OJA is anticipating funding a training class in December 2011 (Gene Oldenburg will forward information as it becomes available). There is also a tri-state training class in Dubuque, IA scheduled for January 2012, (<http://www.isicsb.iowa.gov/coml.html>). Additional information on the ComL program can be found at: [http://www.dhs.gov/files/programs/gc\\_1286979768422.shtm](http://www.dhs.gov/files/programs/gc_1286979768422.shtm)

*Presentation Two* – Jim Westover, WI OJA WISCOM Training & Communications Support Specialist gave a detailed PowerPoint presentation on the WISCOM P25 VHF trunked radio system currently being implemented in the state. The system is designed for both interoperable communications and daily agency use. There is no charge for interoperable usage and there will be fees for daily users however the fees have been waived until 2015 for early adopters.

For additional information on WISCOM, contact Jim at [jamesl.westover@wi.gov](mailto:jamesl.westover@wi.gov) or visit <http://www.interop.wi.gov/> and click on the WISCOM tab.

*Training* - Gene Oldenburg reported he and Tom Czaja intend to meet with representatives of the Law Enforcement Training and Standards Bureau to discuss radio communication training for recruits.

## **5. Special Reports – Regional Coordinator Updates**

Gene Oldenburg provided an update on regional interoperability matters since the last council meeting.

- **Statewide SCIP Implementation Group (SSIG)** – A teleconference meeting was held on August 2<sup>nd</sup> with Richard Tuma and Gene Oldenburg representing the SE region. The group's by-laws were reviewed and Gene made a presentation on the radio channel naming plan.
- **Public Safety Radio Channel Naming Standards** - Gene made a “talking points” presentation at the April 26<sup>th</sup> meeting of the Mutual Aid Frequency Coordinating Group. A formal plan was presented at the June 28<sup>th</sup> MFCG meeting which moved to refer to it to Interoperability Council (IC) for action, subject to review by the Statewide SCIP Implementation Group (SSIG). The SSIG accepted the naming proposal on August 2<sup>nd</sup>. The plan was presented to and accepted by the IC on September 6<sup>th</sup> subject to one final opportunity for stakeholder comment. The plan will be up for consideration at the December 6, 2011 IC meeting.
- **WISCOM Usage/Training Day** – Training was held on July 19<sup>th</sup> in Wausau with over 180 interested parties in attendance. Jim Westover and Carl Guse were the primary presenters. OJA announced the WISCOM “County Connection” program to fund to the installation of a control

base radio in every county's primary communications center. All counties in the SE region have or are in the process of submitting applications.

**6. Old Business**

- a. **FCC Narrowbanding Mandate** – All eight counties report they are moving toward narrowbanding. Kenosha County will narrowband in 2012 as they need to replace some old equipment and this timeline works in conjunction with the State of Illinois narrowbanding plans.
- b. **Tactical Interoperable Communications Plan (TICP)** – Gene has sent out a streamlined template with some known information to representatives in Jefferson, Kenosha, and Racine Counties in July. Kenosha is doing some initial entry.
- c. **Communications Asset Survey & Mapping (CASM)** – At meetings in June, the regional coordinators and OJA staff agreed to limit data entry to interoperable and TICP derived information. As the TICPs are developed, the CASM databases can be populated. Once this is done, other aspects of the CASM database can be worked on.
- d. **National Emergency Communications Plan (NECP) Goal 2** – All eight counties have completed both the capabilities and response level reports. Gene expressed his deep appreciation to all who assisted in the 100% completion for the region. As of September, Wisconsin has exceeded the 75% reporting goal established by the federal Department of Homeland Security Office of Emergency Communications. Strong reporting is critical to future federal funding.
- e. **WISCOM Update** – See Jim Westover's presentation.
- f. **Interoperability Council Policy Statement # 2 "Active Participation Requirement"**- During the past several months, there have been on-going discussions among the regional coordinators and OJA staff on how to implement this policy. A draft document has been developed that will be discussed during an upcoming regional coordinator teleconference to determine if the draft will work in all regions. Additional information will be provided at the next council meeting.

**7. New Business** - None

**8. Other Business**

Comments were solicited from each county on interests, issues, concerns, goals, etc. related to interoperability and regional council efforts that were not previously discussed.

**Milwaukee County** – Tom Czaja reported that the new combined Northshore Communications Center at Bayside PD should be operational mid-2012. A communications manager and IT person have been hired. He also reported that the Interoperability Council is working with NEWCOM, (a multi-county communications consortium in northeast Wisconsin); on encryption for mutual aid channel VTAC36. He also distributed some copies of the latest version of the National Interoperability Field Operations Guide (NIFOG). Finally Tom reported that the state is still on target to have the mutual aid channels narrow banded by November 2011.

Jim Mayer reported that Wauwatosa FD has narrow banded their fire channels.

Ken Sternig and Erik Viel are switching their regional council membership roles. Erik will be the county's primary EMS representative and Ken will be his alternate.

**Ozaukee County** – John Mesich reported the county is starting to explore replacement of their current radio system with a P25 system. Dave Harvey reported that their old pagers are still working on narrow banded frequencies.

**Racine County** – Rob Robins had some questions relating to a media article involving digital radio issues during a 2008 fire incident in another state. Pete Jafuta from Motorola addressed the questions with John Schrader and Jim Mayer concurring with the explanation.

**Waukesha County** - Richard Tuma reported the county is planning to replace its current 800 analog system with a digital system in 2013/2014.

**WEM** - Audience member Ben Schliesman introduced himself to the council as the new Regional Director in the SE WEM District. He can be contacted at: [Ben.Schliesman@wisconsin.gov](mailto:Ben.Schliesman@wisconsin.gov).

#### **9. Next Meeting Date and Location**

The next meeting date will be: **Monday, December 12, 2011 at 1:30 PM**

The meeting will be at: **Wind Lake Fire Department  
7857 South Loomis Road  
Wind Lake, WI 53185**

#### **10. Adjournment**

The meeting was adjourned at 3:30 PM.

Respectfully Submitted,

Gene Oldenburg  
SE Wisconsin Regional SCIP Implementation Coordinator

Approved December 12, 2011