

EAST CENTRAL REGIONAL SCIP IMPLEMENTATION COUNCIL

BROWN COUNTY EOC (UPPER LEVEL)
3028 CURRY LANE
GREEN BAY, WI 54311

Meeting Minutes

February 21, 2012 9:00 AM - 12:00 NOON

RSIC Appointee Attendance: John Lampkin, Randy Frailing, Matthew Marmor, Joe Meagher*, Dale Marks*, Christine Churchill*, Kevin Lemke, Bobbi Hicken, Steve Beer, Gary Podoll, Mark Podoll, David Cornelius, Joe Tremi, Lori Hucek, Arik Hansen, Jeff Beyer, Russ Schreiner, Gary Heschke, William Anthes*, Keith Kiesow.

Others Attending: Jeff Stauber, Cullen Peltier, Lex Rutter.

1. Chairman Kevin Lemke called the meeting to order at 9:03 AM.
2. Roll call and introductions, an attendance sheet was passed to the members, four members were attending by teleconference.
3. The minutes of the October 6, 2011 meeting were approved by unanimous vote, with a date correction made to item 5. (motion by Mark Podoll, second by John Lampkin)
4. Report of Work Groups and Committees.
 - a. Regional Communications Exercise Work Group. The work group has not met. Jeff Stauber will contact members to schedule their first meeting prior to the SIMCOM exercise on May 31.
 - b. Nominations Committee. The positions of chair and vice-chair were open for election. Nominations for chair included Kevin Lemke and Matthew Marmor, Matthew Marmor had declined the nomination. Previous nominations for vice-chair included Jeff Beyer, Theresa Diegel, Keith Kiesow, and Gary Podoll. Theresa Diegel and Gary Podoll declined the nomination.

5. Election of Officers.

Previously nominations for chair included Kevin Lemke and Matthew Marmor, Matthew declined the nomination. Mark Podoll requested nominations from the floor for the position of chair, none were received. A motion to close nominations was made by Gary Podoll, second by Jeff Beyer. A motion to cast a unanimous ballot for Kevin Lemke to the position of chair for a two-year term was made by Matthew Marmor, second by John Lampkin, all voted "aye".

Pr Mark Podoll requested nominations from the floor for the position of vice-chair, none were received. Motions to close nominations was made by John Lampkin and Matthew Marmor. Ballots were distributed. The first vote resulted in a tie. Jeff Beyer then removed his name from consideration and a motion that a unanimous ballot be cast for Keith Kiesow was made by John Lampkin and Matthew Marmor, all voted "aye".

6. Regional Coordinator's Report. (see attached report).
7. Council appointees were asked to share any progress on their county's narrowbanding and/or radio system projects.

Winnebago: Keith Kiesow and Bill Anthes reported the county has signed an agreement with Motorola to provide an 800 MHz trunked radio system. There will be approximately 1200 users. Russ Schreiner asked whether the county will be using National Public Safety Planning Advisory Committee (NPSPAC) channel and suggested that is so, they begin the application process soon. Jeff Beyer agreed, stating the application process was time-consuming and should begin as soon as possible so that they don't experience a delay. It

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was also reported that several agencies will be equipped with crossband repeaters and they expect a gateway to WISCOM will be installed.

Kewaunee: Dave Cornelius and Joe Tremel reported the county is progressing with their WISCOM project and it is expected to be completed before the end of the year. They will be sharing a tower with Door County near the Door-Kewaunee border.

Brown: John Lampkin reported the project is underway, they will have about 1300 users on the new 700 MHz trunked system. They are in the process of fleet mapping and anticipate an ISSI connection to WISCOM. The project is expected to be completed near the end of 2012. Randy Frailing reported the City of Green Bay is narrowbanding three radio systems used by Public Works, Parks, and the Water Utility. All are expected to be complete by the end of 2012.

Fond du Lac: Kevin Lemke reported narrowbanding is complete and the process went smooth. The City of Fond du Lac is going to be a WISCOM daily user and is working on fleet mapping at this time.

Calumet: Matthew Marmor reported the county is working with its radio vendor to complete the narrowbanding by the end of 2012.

Sheboygan: Russ Schreiner reported the narrowbanding project is on track to be completed by July 2012. The county has preliminary plans to upgrade its 800 MHz trunked radio system to P25 standards during the next five years.

Manitowoc: Jeff Beyer reported the new dispatch center opened in December. The final test for new frequencies will be April 9, and they will be allowing agencies a three-month window to convert equipment to narrowband. The acquisition of T1 lines from AT&T caused a delay of about 10 months, anybody working with AT&T was advised to begin their project early and expect a long lead time.

Dodge: Joe Meagher reported the county is on track to complete narrowbanding by April. A new tower is being constructed and it should be ready by August. There is some delay in warning siren control by local agencies.

8. Jeff Stauber reported progress on county Tactical Interoperability Communications Plans (TICPs) in the East Central Region. Marquette County is nearly completed and will be handed off to EM Director Les Crandall in the next week. Fond du Lac and Sheboygan projects are underway. Calumet, Waupaca and Green Lake have been completed. Available information has been entered into the template for all other counties in the region, meetings will be set with the county contacts to work on those projects.
9. WISCOM radio project update. Jeff Stauber displayed the most recent site map and a brief discussion followed.
10. A draft of the local participation policy, which is a requirement for Regional SCIP Implementation Councils, was distributed, along with a criteria rating form. A discussion followed. Jeff Stauber will distribute the survey by Zoomerang and forward the results to the Regional Coordinators for use in finalizing the policy. The final policy language will come back to the council on the next agenda for action, then forwarded to the Interoperability Council.
11. Radio Channel Naming Standards initiative. A motion to table the proposal was made by Arik Hansen, second by Matthew Marmor. The proposal was discussed and a vote to table was passed.
12. The coordinator will work with Dodge County to schedule the next council meeting in May, with a future meeting held in Fond du Lac County.
13. John Lampkin of Brown County Public Safety Communications offered a tour of the dispatch center.
14. Motion to adjourn by John Lampkin, second by Jeff Beyer, all voted "aye."

Respectfully submitted,

Jeff Stauber

Approved by unanimous vote at the October 11, 2012 EC-RSIC meeting.
