

WISCONSIN STATE INTEROPERABILITY COUNCIL
CITY OF FOND DU LAC FIRE STATION
815 SOUTH MAIN STREET
FOND DU LAC, WI 54935

JUNE 19TH 2014
10:00 AM

MEETING MINUTES

1. MEETING CONVENES
 - Meeting called to order at 10:01
2. DETERMINATION OF A QUORUM
 - Twelve of the thirteen members were present or on the teleconference line (Ohnstad, Cagigal, Satula, Fortunato, Lord, Joski, Hansen, Allen, Freund, Stolte, Van Boxtel, and Schubert)
3. REVIEW AND APPROVAL OF APRIL 24TH 2014 MEETING MINUTES
 - Motion by Stolte, seconded by Hansen to approve the minutes. Minutes approved
4. CORESPONDENCE
 - Tim Pierce provided a memo to the council membership along with copies of related correspondence (This information is available on <http://www.interop.wi.gov>)
5. REPORTS
 - A. SWIC UPDATE
 - Tim Pierce provided a memo to the council membership with activities performed between May 2014 and June 2014
 - B. WISCOM UPDATE
 - Jeff Ohnstad provided a WISCOM update to the council membership. Specifically DOT has run into complications with tower site construction due to archeological hits or land exchanges. WISCOM currently has 18,669 subscribers units and 370 agencies online.
6. OLD BUSINESS
 - A. DISCUSSION AND POSSIBLE ACTION ON GOVERNANCE ASSESSMENT REPORT
 - Motion by Fortunato to immediately release the governance assessment report for a 30 day comment period, seconded by Hansen. Motion passed
7. NEW BUSINESS
 - A. DISCUSSION AND POSSIBLE ACTION ON STATEWIDE COMMUNICATIONS INTEROPERABILITY PLAN (SCIP)

- Motion by Hansen to release the SCIP plan for a 30 day comment period, seconded by Fortunato. Motion passed.
- B. DISCUSSION AND POSSIBLE ACTION ON INITIAL CONSULTATION PARTICIPANTS
- Tim Pierce provided a memo to council membership regarding required participants and desired participants in the initial consultation meeting with FirstNet. Motion by Satula to accept the recommendation and place it in the initial consultation response, seconded by Cagigal. Motion passed.
- C. DISCUSSION AND POSSIBLE ACTION ON WISCONSIN STATE POINT OF CONTACT
- Tim Pierce provided the council membership with a memo requesting the need to identify a single individual for Firstnet and NTIA as the Governor designed by letter the Interoperability Council to be the State Point of Contact. Motion by Satula to name the Statewide Interoperability Coordinator (currently held by Tim Pierce) to be the State Single Point of Contact (SPOC) for Wisconsin, seconded by Cagigal. Motion passed.
- D. INTEROPERABILITY COUNCIL MEMBERSHIP
- Tim Pierce provided a memo to the council membership on current makeup. Currently there are two vacancies (local public health and an individual with experience in interoperable communications). Additionally Tim Pierce requested official letters of designation from the Department of Military Affairs and the Department of Natural Resources.
8. DISCUSSION ITEMS FROM MEMBERS
- Satula requested an overview of the Interoperability Council Statutory authority as well as comparisons to other States' Interoperability Council composition and authority. Tim Pierce will work with the Office of Emergency Communications to gather this information.
9. NEXT MEETING DISCUSSION
- The next meeting will be held on August 25th at 1000 am in Fond Du Lac, WI.
10. MEETING ADJOURNMENT
- Motion to adjourn by Lord, seconded by Satula. Motion passed.